

# **INSTITUTE OF RAIL TRANSPORT**

## **Guideline for Assignment Based Examination (ABE)**

**2021**

Keeping in view the Covid-19 Pandemic as a onetime measure, It has been decided to hold examination on Assignment Based.

**For the purpose of ABE, students have to follow the process mention below:**

1. The admit card will be sent to each student on his/her email ID available with the Institute (Please update your email ID, if not done so far). If any student who have not received the Admit Card, he/she will write to Institute by email or otherwise to get the admit card. The admit card will be sent along with date sheet of the examination.
2. The examination date sheet will be available on the IRT website also (<http://irt.indianrailways.gov.in/>)
3. The students are advised to keep abreast of any further information/updates and can contact the institute for any clarification through email.
4. The respective Department will inform the students well in advance by email.

### **5. Downloading of Question Paper**

- 5.1 The Question Papers for all subjects/papers will be available on the IRT website (<http://irt.indianrailways.gov.in/>) on 27<sup>th</sup> August, 2021
- 5.2 The Students are advised to download the question paper as per their Course of study.
- 5.3 There will be bi-lingual question papers and the students will have the OPTION to answer either in English or in Hindi, but only one language should be used.

## 6. Answering the Question Paper

6.1 Students have to write answers for questions for Assignment Based Evaluation of each Subject/Paper.

6.2 The students shall answer the questions on A4 Size paper (ruled or plain). All the sheets should be serially numbered on top and tied properly..

6.3 The answers will be written by students using blue or black pen only.

6.4 Students will have the OPTION to answer either in English or in Hindi, but only one language should be used.

6.4 The students shall write the following details

(providing any other personal information like email ID, Mobile No and Name will be treated as unfair means and action will be taken as per University rules):

- a. Date of examination (DD/MM/YYYY)
- b. Examination Roll Number:
- c. Name of the Program i.e. TEM, MMT, RTM
- d. Session
- e. Paper No. and subject , as per date sheet.

6.5 The answer should be written by student on his/her own handwriting by understanding the subject.

6.6 Students shall be required to submit an undertaking of not having used any unfair means in taking examination. This undertaking will be submitted by the student at the time of submission of answer sheet. The proforma for the said undertaking is given below:

<b>UNDERTAKING</b>
I, _____(Name), student of _____(Course Name), _____ (Student ID no.) having Roll No. _____ is hereby undertake the responsibility to not use any unfair means in the examination, if found any, the Institute has right to evaluate my paper as per the rules and regulations of the Institute.
(Signature of the students)

6.7 Students have to scan the all pages of the Answer Sheets of a particular subject/paper and create one PDF File. Apart from that they are advised to name the PDF file same as their Student ID and paper No. (for example RTM/12345/2019-20 TEM/01 or MMT/02 or RTM/03) for their easy reference.

## **7. Uploading of Answer Sheets**

- 7.1 Paper-wise dates for sending of the PDF file of the Answer Sheet have been provided in the date sheet (also uploaded in IRT website). Students are required to go through it carefully and send the PDF file of the specific subject/paper Answer Sheet on the date mentioned in the Date Sheet on the specific email IDs providing in date sheet.
- 7.3 Students make sure the paper no. as per the date sheet and email ID on which the PDF file of the Answer Sheet to be send.
- 7.4 In case by mistake, a student sends a wrong Answer Sheet, he/she can a mail to withdraw the same with reason and re-send the correct PDF file of the Answer Sheet within 60 Minutes.

## **8. Hard copy by Speed Post**

- 8.1 All students note that the written answer papers should be sent to IRT office by Speed Post only. The student can dispatch all answer paper of each subject in one packet on or before 10<sup>th</sup> September, 2021. On the top of envelop the course name should be written.

The address for dispatch

**Course Name on the top of envelop**

**The Manager**  
**Institute of Rail Transport**  
**104, NCRPU Building, Shivaji Bridge,**  
**Behind Shankar Market, New Delhi – 110001.**  
**Phone No. 011-23416832, 23416833**